



LITTLE, BROWN AND COMPANY  
BOOKS FOR YOUNG READERS

### Author & Illustrator Appearance Request Form

In requesting an author or illustrator for an appearance, it is understood that you as the host will pay all travel costs and expenses incurred by the author or illustrator during the visit.

Fill out the form below and send it to [Author.Appearances@hbgusa.com](mailto:Author.Appearances@hbgusa.com). Please keep a copy for your personal records.

Name of author or illustrator requested: \_\_\_\_\_

Alternatives: \_\_\_\_\_

#### AVAILABLE BUDGET

Honorarium: \_\_\_\_\_ Expenses: \_\_\_\_\_

Dates you wish the author or illustrator to appear (please list 3 options):

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Location of Appearance: \_\_\_\_\_

Closest Airport: \_\_\_\_\_

Event Description (including number of presentations): \_\_\_\_\_

Size and type of audience (i.e. number of students in attendance and grade level): \_\_\_\_\_

Will you be ordering books for the author or illustrator to sign? YES NO

Host Organization (name of school or library): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_